



École Ross Road Elementary

Parent Advisory Council

Parent Advisory Council (PAC) Annual General Meeting Minutes

Date/Time: May 18, 2022, 7:03 – 7:46 PM

Location: via Zoom

Attendees: Alana Prashad, Connie Young, Denise Dehestani, Dorina Jeske, Emily Newton, Laura Jamieson, Marie Jacobson, Nicole Cutura, Sari Kondis, Vivian Chan

Regrets: Beck Williams, Beth Foskett, Christy Gold, Dana Samis, Jennifer Bryan, Laks Kutty, Micol Zarb, Nicole Ginsberg

Guests: Kate Lechleiter (Principal), Bridget O'Brien-Kopacek (Vice Principal)

Denise began by acknowledging and thanking the Coast Salish people whose traditional territory North Vancouver School District resides on. She expressed our gratitude to the Squamish Nation and Tsleil Waututh Nation and we value the opportunity to learn, live and share educational experiences on this traditional territory.

1. Welcome and Call to Order

- a. Denise called the meeting to order at 7:03 PM.
- b. Approval of agenda as presented at 7:04 PM.
- c. Approval of minutes as presented from the February 2, 2022, general meeting at 7:05 PM.

2. Administration Update (Kate)

- a. Health and safety reminders have changed in the last month including changing to health awareness. The school is still trying to keep parents and guardians outside of the school and any visitors are required to do the QR code sign in.
- b. Kate recognized Ms. Morgan for her efforts with the musical Frozen and students are now auditioning for the talent show. Parents who have students who are performing will be invited.
- c. Tempo Tuesdays still running with music, track and field qualifications happening.
- d. Part of the funds raised from Jump Rope for Heart will go towards new PE equipment.
- e. PAC sponsored gearing up workshops happening right now.

- f. Upcoming is the finalized calendar for next school year. School supplies will be coming home soon – primary part of the bulk buy, intermediate students can purchase on their own.
- g. Entrepreneur fair happening at the school.
- h. Next week Ross Road is signed up for Olympian visiting the school program to teach fundamental movement skills.
- i. Grade 7's are very excited to help out the Spring Fair and Bridget just finalizing how to organize and several teachers also interested in the dunk tank.

3. PAC Chair Update (Denise)

Summary of PAC Fundraising

- a. We brought forward the teacher's wish list at the general meeting and were able to purchase the following items: classroom PE equipment, document cameras (2), chair slipper hush ups, FM systems (2), classroom learning tools, gym PE equipment, Learning Assistance Class (LAC) iPads (9) and covers (4), MacBook Laptops (10), and rainbow tables (5).
- b. Saleema Noon Body Science was offered to parents and teachers online.
- c. UBC Gearing Up workshops, library replenishment, staff appreciation, teachers discretionary fund, and valet program and traffic safety signs.
- d. Funds were raised through the following fundraising initiatives: MunchaLunch, The Art Card Project, Winter fundraising (Purdy's and poinsettias), spirit wear, ongoing (well fed, max fruit, others), Spring fundraising (SpringFEST, Purdy's)

Summary of PAC Events

- a. The PAC held the following events this school year: Family Holiday event, SpringFEST (June 2), Bike to School Week (May 30 – June 3), Staff Appreciation Lunch (June 10), and ice cream social (June 16).

4. Financial Report (Dorina)

- a. The "Profit & Loss" statement, the "Balance Statement", and the proposed "2022-2023 Budget" are attached as an addendum to these minutes.
- b. VOTE: Unanimous vote in favour of approving the 2021-2022 financial statements as presented.
- c. VOTE: Unanimous vote in favour of approving the 2022-2023 budget as presented.
- d. VOTE: Unanimous vote in favour of approving the additional cost of \$1,400 for additional emergency preparedness supplies.
- e. VOTE: Unanimous vote in favour of approving the proposed PAC executive committee for 2022/2023.

2022-2023 PAC Executive Committee

- Co-Chair – Denise Dehestani
- Co-Chair – Laura Jamieson
- Treasurer – Vacant
- Secretary – Emily Newton
- Communications & Social Media Coordinator – Beck Williams
- Social Events and Fundraising Coordinator – Beth Foskett
- DPAC Rep and Canadian Parents' for French Rep – Alana Prashad
- Emergency Preparedness Coordinator – Marie Jacobson
- Class Rep Coordinator – Jessica Bottiglieri
- Members at Large – Nikki Cutura, Jen Bryan, Sari Kondis, Vivian Chan
- Grade 7 Grad Rep (French) – Vacant
- Grade 7 Grad Rep (English) – Vacant
- After School Programs Coordinator - Vacant

5. North Vancouver Parent Advisory Council (NVPAC) Update (Alana)

- a. The next NVPAC meeting is May 25, 2022.

6. North Shore Safety Council (NSSC) (Alana)

- a. The next NSSC meeting is June 2, 2022.

7. Canadian Parents for French (CPF) Update (Alana)

- a. The next CPF meeting is June 2, 2022.

8. New Business

No new business.

9. Meeting adjourned at 7:46 PM.

Next Meeting Date: PAC Executive Meeting, Wednesday, June 15, 2022